

Monmouth Heights Swim & Racquet Club

Provisions for Parties

PARTY - a gathering of people, often for a specific event (i.e. birthday, team gathering, anniversary and all celebrations).

1. All parties must be booked through the pool club manager at least 2 weeks prior to the event to ensure adequate staffing. There are no exceptions to this rule. This will help to prevent any possible confusion and will provide accountability. **There will be no parties on weekends or holidays. Rain dates** should be submitted at the time of booking.
2. All parties require a \$100 cash deposit, at time of booking, of which up to \$75 **may** be refunded based on the condition in which the area is left.
3. **The host must submit a guest list and pay the guest fees for** anyone who is not a member of the MHS&R Club. The host is responsible for the dissemination of rules and regulations regarding proper conduct while at the club. The host shall also be responsible for any damages incurred and the behavior of their guests.
4. **NO** entertainment, including music, clowns, magicians and DJ's will be permitted during the party.
5. Guests may not use the kitchen facilities (grill, freezer, microwave, and refrigerator) except for the storage of a cake. Storing of all other food will be at the discretion of the executive board.
6. The use of the eating area is limited to 1 ½ hours at which time the area must be cleaned and cleared by the host.
7. The management reserves the right to issue deep-water badges for party guests based on availability of staff.
8. The host shall be responsible for all sports equipment use during the course of the party.
9. FOOD and BEVERAGES must be contained to the designated eating area. **ABSOLUTELY, NO GLASS OR ALCOHOL IS PERMITTED!**
10. **Guests will be limited to a maximum of 20-25.** The host is responsible for **actively supervising** their guests and must remain at the club until the last guest has left. Do not invite more guests than you can be responsible for.
11. Children being picked up at the party's conclusion must be called to the front desk. Parents doing the pick-up are to wait at the front desk for **you to escort the child to them. Any evening party will require all children to be picked up no later than 7:30pm.**
 - A party is not booked until this contract is signed and a \$100 cash deposit has been received by the pool club manager. **NO** telephone reservations will be accepted.
 - The board reserves the right to cancel and/or reschedule parties in cases of emergencies or due to weather.

I have read the above policies regarding parties at MHS&R Club and agree to adhere to these regulations.

print name

signature

date

Address:

Telephone: